

Kathy K. Ng

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Phone: (858) 952-6514

<http://kkingportfolio.weebly.com/>

EDUCATION

**Master of Science in Counseling,
Specialization in School Counseling**

San Diego State University

2012 – 2014

GPA: 3.90

Bachelor of Arts in Psychology

University of California, San Diego

2001 – 2005

GPA: 3.21

QUALIFICATION HIGHLIGHTS

- Fluent in both spoken and written Cantonese/Traditional Chinese and Mandarin/Simplified Chinese
- Experienced with Aeries, Naviance, Microsoft Office (Word, Excel, OneNote, Outlook), Adobe Acrobat Pro, Photoshop, EndNotes, PubMed

SCHOOL COUNSELING FIELD EXPERIENCE

The Preuss School UCSD

08/2013 – 05/2014

San Diego Unified School District, CA

- Developed, implemented, and evaluated classroom curriculum on stress management for middle school students based on data-driven need demonstrated by school student health survey.
- Developed, co-facilitated, and evaluated data-driven, intentional group sessions for middle and high school students. Lessons include academic and time-management skills.
- Collaborated and consulted with faculty, staff, and parents on a regular basis to ensure student academic success, college/career readiness, and personal/social success.
- Collaborated with school counselors and staff on school-wide events.
- Counseled 6th – 12th grade students referred for academic, behavioral, and personal/social concerns.
- Provided on-demand, crisis response counseling to students with immediate concerns.
- Completed 460 supervised fieldwork hours.

Libby Elementary School

09/2012 – 05/2013

Oceanside Unified School District, CA

- Managed Peace Patrol, Random Acts of Kindness, Teacher Appreciation Week activities, and Power of Family Conference with school counselor.
- Worked with K – 5th grade students to foster academic, behavioral, and personal/social success.
- Co-facilitated and evaluated 1st grade academic skills group based on needs indicated by report card data.
- Consulted and collaborated with faculty, staff and parents on a regular basis to ensure student academic and personal/social success.
- Completed 220 supervised practicum hours.

Herbert Hoover High School

08/2012 & 08/2013

San Diego Unified School District, CA

- Mentored middle school students during two-week extensive high school orientation program.
- Identified students with additional needs via collaboration with school counseling team and faculty.
- Supervised and lead team building activities during overnight event.
- Completed 120 supervised fieldwork hours.

WORK EXPERIENCE IN EDUCATION

San Diego State University

08/2012 – 06/2014

San Diego, CA Position: Graduate Program Assistant

- Communicate and collaborate with applicants, students, faculty, and staff to ensure student success from admissions to graduation.
- Provide administrative support to faculty and staff throughout admissions, enrollment, and graduation cycles, and; special events and related processes.

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University of California, San Diego

03/2006 – 07/2012

La Jolla, CA Position: Registrar's Assistant

- Collaborated with various academic, instructional support, and student services departments to ensure student academic and career success from admission to beyond graduation, and to ensure faculty and staff receive necessary administrative support
- Guided various stakeholders (students, families, faculty, staff, and community) through the admissions, enrollment, financial aid, and other student-related processes.

VOLUNTEER EXPERIENCE IN EDUCATION

The Preuss School UCSD

09/2011 – 06/2012

La Jolla, CA Position: Mentor

The Preuss School UCSD

02/2011 – 06/2011

La Jolla, CA Position: Tutor

Lindsey Summit Community School

04/2002 – 06/2002

San Diego, CA Position: Tutor

Amador Valley High School

12/1999 – 06/2001

Pleasanton, CA Position: Tutor

Harvest Park Middle School

09/1996 – 06/1997

Pleasanton, CA Position: Peer Conflict Mediator

PROFESSIONAL ASSOCIATION MEMBERSHIPS

American School Counselor Association (ASCA)

06/2012 – Present

California Association of School Counselors (CASC)

06/2012 – Present

Center for Excellence in School Counseling and Leadership (CESCaL)

06/2012 – Present

SDSU School Counseling Graduate Student Association (SCGSA)

06/2012 – 06/2014

PROFESSIONAL DEVELOPMENT

Conferences Attended:

- NOSCA Destination Equity 2014: Charting Bright Futures for All Students 04/2014
- CASC 2013 California School Counselor Conference: School Counselors – Get to the Core! 11/2013
- UC Counselor Conference 2013 09/2013
- NOSCA Destination Equity 2013: Charting Bright Futures for All Students 04/2013
- CESCaL 2013: Supporting Students, Saving Lives 02/2013

Trainings Completed:

- Federal Student Aid: Basics and Beyond 01/2014
- Brief Counseling That Works: Solution-Focused Approach for School Counselors and Administrators 03/2013
- RAMPing It Up! (Recognized ASCA Model Program workshop) 01/2013

RELEVANT PROFESSIONAL ACHIEVEMENTS

- Power of Family Conference at Libby Elementary School – Presenter 05/2013
- Assisted Dr. Trish Hatch, co-author of the National ASCA Model, in editing 01/2013 – 04/2013
- Recruitment and assignment of 100+ volunteers for UC San Diego Triton Day (formerly known as Admit Day and Open House) 04/2012
- Assisted in the preparation and attendee check-in for FERPA workshop sponsored by American Association of Collegiate Registrars and Admissions Officers (AACRAO) 04/2009